

Mayor and Council Meeting
April 22, 2003, 7:00 p.m.

Call to Order

Pledge

Roll Call - Harrington, Smith, Greenfield, Stull, Castle, Bell
All Present

Also Present

Planning Commission - Ellis Burruss, Dougherty, Gladstone, Krigbaum, Koenig

Mayor's Remarks

Supervisors will attend Homeland Security Conference hosted by MCET.

General Budget work continuing

Visitors today Ken Decker and Tammy from Hampstead City to gain insight regarding GABS 34.

City Administrator's Remarks

Ad for Campground Caretaker has been placed in Frederick News Post, Workamper News.

Deadline - 4/ 30/03.

Sweeper Invitations to Bid in Frederick Post, (Sun, Mon, Tues) and Citizen (Thursday). Deadline 4/30/03.

Front Foot Assessment being advertised for four successive weeks, next three in Citizen.

Key Sanitation to begin 6/30/03. No interruption in service, same pick-up days.

Supervisors to attend 2 day conference, "Homeland Security and Your Public Wastewater and Drinking Water System" on 4/30, 5/1. Sponsored by Md Center for Environmental Training.

Meeting with FEMA on 4/28/03 at 10 am. .

Will have visit from Robin Frazier from the Governor's Office on 5/2/03 at 9 am.

Dunn to attend LGIT renewal class on 4/25.

Citizens' Forum

Pat Baker - D St. Brunswick - Creating welcome baskets Liz Dagen East B St. and Pat Connelly Delaware St.

Dr. Allgaier, West C St. - Compliments City regarding sidewalks. Over a mile of new sidewalks have been replaced. Come out Saturday April 26th, 9 - 9 for walk to celebrate Community Pride Month and purchase T-shirts.

Design Guidelines and Development Principles - Rick Stup

ARRO voiced concern which have been resolved ; Pg. 33 "250 feet" changed to "distance as dictated in Design Manual"

Motion to approve Guidelines - Stull

2nd - Castle

Mayor - This has no enforcement power but establishes guidelines and City's thoughts and visions as to how we would like City to look.

Stup - Concurs

Vote Approved 6 - 0

2nd & B Street Project - Dave

Richard Parks, ARRO, present

Proposal by ARRO to conduct design services of \$31,698 for project. MDE has agreed to fund, through grant funds, 50% of all costs. It will be on reimbursable basis, but forward-funded by City. Reimbursement will be requested once payment is made and check reconciled and returned to City. Once design is complete and recommendations for construction can be made. Initial costs for bridge and wall is \$300,000.

Richard Parks - Design will discover what size and type of opening and pipes is recommended.

Dave - Design will include survey of estuary to Souder Rd.

Smith - City would have forward-fund design costs until MDE reimburses with grant money.

Dave - Reimbursement to MDE will be requested as invoices are received and return of check from bank occurs.

Smith - Point out that change orders are mistakes and we do not want to pay for change orders. Inquires if ARRO will pay for change orders.

Parks - If ARRO has culpability for change order we have responsibility.

Bell - Inquires how long study would take.

Richard Parks - Possibility 2 weeks

Bell - Questioned if block grant funds indicated in budget.

Dave - Grant Funds are not part of budget but indicated in Audit.

Smith - Motion to approve \$31,698 for design services to ARRO Engineering

2nd - Stull

Smith - We could wait and discuss construction services after design complete. Could also approve all costs in proposal.

Dave - Scope of project may change construction services, which includes inspection services.

Smith - Willing to amend Motion to \$56, 904 for all services in proposal.

Smith - Withdraw motion for Design Services of \$31,698.

Smith - Motion to approve costs for A, B, and C in proposal; A - \$31,698 (Design Services), B - \$2,350 (Bidding and Negotiation), and C - \$22,856 (Construction Services).
Funds from CDGB monies will be utilized.

2nd - Stull

Vote Approved 6 - 0

Smith - When reimbursement is received it will be returned in CDGB account.

Moderately Priced Dwelling Unit Program - Rick Stup
Overview of MPDU Program by Alice Cooper.
Planning Commission present.

Alice Cooper - Powerpoint overview of program.

Gladstone - Who tracks income as it increases?

Alice - Examine income at outset of purchase. Once income is satisfied it is not checked again.

Koenig - Will County assist with program?

Alice - County will assist if similar program is adopted.

Mayor - Will zoning need to be exactly like County if it is to qualify for assistance?

Alice - Zoning must accommodate program.

Rick Stup - County zoning staff would recommend changes for revisions to City's ordinance.

Smith - Does County have any projects in place?

Alice Cooper - Recently approved, no projects currently in place. Tailored after Montgomery County Program.

Krigbaum - Could builder sale at loss?

Alice - MPDUs don't have to have upgraded accessories or same size which would help with

overhead.

Dougherty - What complaints have been received?

Alice - All responses have been positive.

Rick - Negative responses have included “grand-fathering”.

Mayor - Believes developer has begun work, plans, and financial projections. This program may alter project economics. Looking for consensus tonight from Council. There are always assets and liabilities.

Stull - Rent fluctuates according to Consumer Price Index yearly?

Alice - Yes

Gladstone - Inquires as to time frame.

Rick - Need to examine County’s Staff contribution, public hearings, etc.

Citizens -

Perry Hamilton - Supports concept. Some concerns that Brunswick will be the only area implemented. We need partnership with the County.

Motion - To study MPDU program

2nd - Greenfield

Amend motion -Stull

Consider concept with Planning Commission and County Zoning

2nd - Greenfield

Smith - Opposed to some language in program indicating “shall” instead of “may”

Harrington - Believes program increases growth.

Rick - Clarify motion. To proceed with Planning Commission and County Zoning to explore program.

Mayor - Correct

Approved

Vote 6 - 0

Little League 50th Parade - Geri Reynolds

May 17, 2003 parade to start at 12:30 at the Sports Complex and end at Little League Field.

Closing of streets - Pepperidge Pl., Tamarack Way, 13th Ave, Wintergreen La, and Cummings Dr.

Stull - Will citizens be notified?

Geri - Notification by newspaper and postings.

Bell - Inquires as to who pays for ads?

Geri - All PSAs.

Castle - Motion to accept parade route.

2nd - Harrington

Vote 6 - 0

Geri - Parade Committee will be conducting clothing drive next week for the military.

Geri - Charitable Request - Brunswick Elementary PTO - 4 to 6 season and 6 or more individual pool passes. The City has donated 4 season passes in the past.

Motion - Stull to approve 4 season passes

2nd -Smith

Vote 6 - 0

Smith - Questions size of Mulch pile

Dave - County is arranging for contractor to pickup.

Motion to adjourn - Stull 8:40 pm.

Approved By: _____ Witness: _____
Mayor Date City Administrator Date